



**NOMINATION APPLICATION FORM YEAR 2022**

I ..... Holder of ID No ..... Do  
hereby present myself for nomination to contest the position of member in WAUMINI  
HOUSING COOPERATIVE SOCIETY; (TICK appropriately)

Board of Directors

Supervisory committee

**1. PERSONAL INFORMATION**

(a) Member No ..... PIN .....

(b) Date of joining the Housing Cooperative dd/mm/yy (c) YOB dd/mm/yy

(d) Share Capital ..... (As at 31/12/2021)

(e) Postal address ..... Code .....

(f) Physical Address .....

(g) Telephone number (Office) .....

(h) Mobile number ..... (i) Email Address .....

(j) Employer/Business Name .....

(k) Current position at place of employment .....

(l) Academic qualifications (Attach Copies of certificates)

- O level (Secondary education or equivalent)
- Graduate
- Postgraduate

(m) Professional qualifications .....

Certificate

Diploma

(n) Any other qualifications .....

**2. LEADERSHIP POSITION HELD**

Name of Organization	Position Held	From	To	Achievements

**3. PAST AND CURRENT DIRECTORSHIP HELD**

Name of Institution	Position Held	From	To

**4. MEMBERSHIP OF PROFESSIONAL BODIES**

Name of the Institution	Membership Number	Comments

**5. LEADERSHIP AND INTEGRITY (VALID)**

- |  | YES                      | NO                       |
|--|--------------------------|--------------------------|
| 1. Tax Compliance Certificate (KRA)                  | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Ethics Anticorruption Commission (EACC) clearance | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. Higher Education Loans Board (HELB) clearance     | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. Good Conduct Certificate (CID)                    | <input type="checkbox"/> | <input type="checkbox"/> |
| 5. Credit Reference Bureau (CRB) clearance           | <input type="checkbox"/> | <input type="checkbox"/> |

(Attach Copies)

**MOTTO: YOUR TRUSTED HOUSING PARTNER**

Please include our postal code: 00800 every time you address mails to Waumini Housing Co. Ltd.

**6. QUESTIONNAIRE**

6.1 Have you at any time been convicted of any criminal offence in any country/ Jurisdiction?  
Yes  No  If so, give particulars of the country/court which you were convicted,  
the offence, the penalty imposed and the date of conviction .....

.....

6.2 Have you, or any entity with which you have been involved, been censured, disciplined,  
warned as to future conduct, or publicly criticized by any regulatory authority or any  
professional body in any country? Yes  No

If so, give particulars .....

.....

6.3 Have you, or has any entity with which you are involved, or have been a director,  
shareholder or manager, been the subject of an Investigation, in any country, by a  
government department or agency, Professional association or other regulatory body?

Yes  No  If so, give particulars .....

.....

6.4 Have you ever been dismissed from any employment, or been subject to Disciplinary  
proceedings by your employer or barred from joining any Profession or occupation?

Yes  No  If so, give Particulars .....

.....

6.5 Have you failed to satisfy any debt adjudged due and payable by you on an order of court, or  
have you made any compromise arrangement with your creditors within the last 10 years?

Yes  No  If so, give particulars .....

.....

6.6 Have you ever been declared bankrupt by a court of law or has a bankruptcy petition ever been  
served on you? Yes  No  If so, give particulars .....

.....

6.7 Have you ever been held liable by a court of law, for any fraud or other Misconduct?

Yes  No  If so, give particulars .....

.....

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6.8 Has any entity with which you were associated as a director, shareholder or manager in any country made any compromise or arrangement with its creditors, been wound up or otherwise ceased business trading either while you were associated with it or within one year after you ceased to be associated with it?  Yes  No If so, give particulars  
.....  
.....

6.9 Are you presently, or do you, other than in a professional capacity, expect to be engaged in any litigation in any country? Yes  No  If so, give particulars? .....

6.10 Have you or any entity or person you are associated with ever done business with the society? Yes  No  If so, what nature of business? .....

6.11 Are you a member of any other HOUSING COOPERATIVE? Yes  No  If yes, which one? .....

6.12 Is there any additional information which you consider relevant for the consideration of your suitability or otherwise for the position(s) held/to be held? E.g. having issued dishonored cheques .....

6.13 Provide two Referees of good standing who would be able to provide a reference on your personal and professional integrity. The referees must not be related to you, and should have known you for at least two years and should be members of the Housing Cooperative.

*(Referee to fill below)*

<u>Name</u>	<u>Mno</u>	<u>Signature</u>	<u>Date</u>
1 _____	_____	_____	_____
2 _____	_____	_____	_____

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**7. DECLARATION**

I ..... being an adult of Sound mind accept and authorize publication of my personal profile by the society for the knowledge of the membership. I also understand that my obligations with and related party dealings in the Housing cooperative shall be disclosed to the members annually without the society seeking my approval. I authorize the Housing cooperative to do a background check and have the right of reservation on approval of my application. I also confirm that I have read, understood and agree to be bound by the Cooperative Society’s Act, Rules, Bylaws, Housing Cooperative policies and rules governing the nominations and election procedures in WAUMINI HOUSING COOPERATIVE SOCIETY LIMITED.

Applicant’s Signature ..... Date .....

Witness ..... Date .....

**NOTE:**

- a) The information given in response to this questionnaire shall be kept confidential, except in cases provided for by law. The omission of material facts may represent the provision of misleading information.
- b) However, at the annual general meeting, the Member will be given the outcome of the Vetting Board’s finding on each candidate to the extent that guides them to make an informed choice of the candidate to vote for.
- c) Check the minimum requirements from the call for nomination.
- d) Duly completed nomination forms, attached with copies CV, academic certificates, required clearance certificates and National Id must be hand delivered to the Secretariat so as to be received **on or before 28<sup>th</sup> January 2022, 4.00pm.**